

## President's Cabinet Meeting Minutes

June 26, 2023

1. Student Guest: Carina Cardwell was introduced by Sharon Wilson. Carina is a 2022 graduate of Scott County High School and is working at the Scott County campus as a receptionist. Having been in the foster care system since she was twelve years old, Carina says Roane State has become like a family to her. She is still deciding between a focus on social work or English. She told the Cabinet she would love to become an English professor and teach at Roane State. She is looking to transfer to the University of the Cumberlands because of cost and its proximity to Scott County. Carina says the best part of Roane State is that everyone is welcoming and supportive, and teachers are even available for support and assistance after class. She stated that some online professors could communicate more quickly, especially for accelerated courses with daily assignments. She also would prefer a course that had more opportunities for assessment and feedback, rather than only lecture (or videos) and three exams. Her favorite classes have been Composition I and II (taught by different faculty members). Both instructors explained their expectations early and brought students together in engaging ways. She explained that she always feels very safe at the Scott County campus where the security guards are friendly and available. She and other students greatly appreciate the snacks and quick microwavable meals at the Food Pantry and loves all the fun activities happening at the campus. She is a member of the Campus Activities Board and suggested that having a separate bulletin board specifically for social events with attractive flyers and photos from past events draws students' attention. She also recommended placing activities flyers near the campus printers. She also mentioned that a great way to introduce the community to Roane State is to participate in events like the Scott County Carnival. The campus manned a game table for kids which was a fun way to also tell people about the college.
2. Enrollment: Jamie Stringer reported that headcount including dual enrollment is up 10%; FTE 5%. Headcount without Dual Enrollment is up .3%; down 1.8% in FTE. There are still about 200 success coach appointments to complete by the end of June. Jamie cautiously predicts a final increase in enrollment of 2-3%. (The 7.4% increase for summer is a good sign.) Marsha also noted that the Board approved a 3% tuition increase which will help revenue for the coming year.
3. TBR/Knox Project Update: The name of the new Knox Campus (Knox Regional Health Science Education Center) was approved at the Board Meeting June 16.
4. Safety/Security Update: Dr. Whaley has asked Chief Wright to make periodic updates to the Cabinet. Wright reported that invitations have been sent out for an internal tabletop exercise for Roane County on July 18 to prepare for the September event with external stakeholders. Officers have been hired for each of the TCAT's under RSCC's supervision, including a fourth for Cumberland County. Chief Wright stated that we are up to date with semi-annual drills with after-action reports following each one. He is planning a tornado tabletop exercise for Crossville next spring. Enhancements to the RaiderAlert system are being investigated. Special training for faculty will be held during Convocation Week.
5. Other Updates:

- Dr. Whaley attended a ceremony at UT/Knoxville for the awarding of a National Science Foundation (NSF) consortium grant focused on pathways for education, training, and research on electric vehicles. State legislators, state economic development officials, representatives from TTU, Vanderbilt, and TBR were in attendance as well as UT/K senior leaders and the head of NSF.
- Karen Brunner reported that a draft of the updated SEM plan has been sent to the SEM committee as well as others attending the July 5 TBR site visit. She asked for feedback so she can submit to TBR in advance of the visit.
- Sherry Jackson will register attendees for the NACCE annual conference October 30 – November 1 in Nashville.
- Marsha Mathews confirmed that all full-time and regular part-time employees (as of June 30) will receive salary letters regarding the 3% COLA and any other appropriate individual adjustments per the college's salary plan.
- Sarah Self reported that the billboard marketing package will go live at multiple locations over the next few weeks. A prime spot on I-40 near Mabry Hood will go live in August.